



Larry Franzella, Mayor  
Jim Ruane, Vice Mayor  
Ken Ibarra, Councilmember  
Irene O'Connell, Councilmember  
Chris Pallas, Councilmember

# MINUTES

## CITY COUNCIL

### REGULAR MEETING

### January 11, 2005

#### **THIS IS TO CERTIFY THAT:**

The San Bruno City Council met in regular session on January 11, 2005, at the San Bruno Senior Center 1555 Crystal Springs Road. Meeting was called to order at 7:00 p.m.

Mayor Franzella thanked the **San Bruno Garden Club** for providing the beautiful floral arrangement.

**1. ROLL CALL:** Mayor Franzella was presiding with Councilmembers Ruane, Ibarra, Pallas and O'Connell in attendance. Clerk Simon was recording. Vice Mayor Jim Ruane led the PLEDGE OF ALLEGIANCE.

Mayor Franzella acknowledged the **Tonga High School Band** and dignitaries who were visiting the United States and wished to play for the Chieftains (Mayor and Council) of the San Bruno Community. The bandmaster gave a 15-minute music performance. The President of the Tonga USA committee, local resident and **Chieftain Talo Mahuinga** presented Mayor Franzella with a gift book about the Queen of Tonga and Mayor Franzella presented the Principal of the Tonga High School with a key to the City. Mayor Franzella stated that there has been a long relationship with the Tongan community and looks forward to it continuing. Chieftain Mahuinga acknowledge Emile Hons, the current manager of Tanforan Shopping Center who was a teacher at the Tonga High School in the 70's.

The Council took a short recess and the meeting reconvened at 7:25 p.m.

**2. REVIEW OF AGENDA:** There were no changes to the agenda.

**3. APPROVAL OF MINUTES:** The regular City Council meeting minutes of December 14, 2004, was approved as submitted.

**4. CONSENT CALENDAR:** All items listed are considered routine or implement an earlier Council action and may be enacted by one motion; there will be no separate discussion unless requested by Councilmember, citizen or staff.

- a. **Approve: Payroll** of December 17 & 31, 2004.
- b. **Approve: Accounts Payable** of December 6, & 13, 2004. (Council Packets only, copy is available for review at the City Clerk's office)
- c. **Accept:** Reconciliation of **General Ledger** to bank reports and the **Investment** reports dated November 30, 2004, by City Treasurer Karen Hornung.
- d. **Adopt:** Resolution authorizing City Manager salary step increase pursuant to the City Manager's employment agreement.

- e. **Accept:** Letter dated December 13, 2004, from Carol Bonner, Chair of the **Glen Avenue Annual Tree Lighting & Santa Arrival** event, thanking the Mayor and Councilmembers for their contribution in making this event a huge success.
- f. **Approve:** Authorize purchase and installation of a **Storage Area Network** for the City's Computer System in the amount of \$75,775.
- g. **Approve:** Out of state travel for CATV Director Gyaltsen and System Engineer Johnson to attend the **National Cable Television Cooperative Winter Educational Conference** in San Antonio, Texas on January 31 and February 1, 2005.

**End of consent calendar**

M/S **Ruane/Ibarra** to approve the consent calendar and passed by unanimous vote.

**5. PUBLIC HEARINGS:** (Notices have been published, posted, and mailed.) **None**

**6. UNFINISHED BUSINESS:** **None**

**7. CALL FOR, PRESENTATION OF BIDS, and AWARD OF CONTRACT.**

- a. Receive an overview and update of the City of San Bruno's **Aircraft Noise Insulation Program** from Carla Kell-Smith, Program Administrator.

Program Administrator Kell-Smith gave an overview of the last 20 years of the Aircraft Noise Insulation Program and reviewed the history of each phase. The City of San Bruno was the second City in the United States to apply for a grant to insulate and soundproof the homes near San Francisco Airport. Two of the local schools also took advantage of this program and this was performed by the San Bruno Park School District. Since 1983 the map showing the initial 4000 homes eligible has been reduced because of the reduction of airport noise from newer and quieter airplanes.

**Councilmember Pallas** asked about all the apartments being construction at the former Navy site and if the residents there complained, would they be eligible for noise insulation?

**Mayor Franzella** said that all new construction taking place within the 65 CNEL would be required to meet the new noise guidelines and would not need the aircraft noise program.

**Councilmember Ibarra** asked what the noise reduction has been for San Bruno and what is the average cost per home for the insulation program?

Program Administrator Kell-Smith replied the noise reduction averages 7 to 8 decimals and the average cost of insulation is 10 to 12 thousand dollars per home.

**Rose Urbach of Euclid Avenue** said as wonderful as the Aircraft Noise Program sounds there are some deficiencies. Property owners should receive a copy of the work done on the home, cost of items used, labor cost, and administration cost. Where is demonstration house that was on San Bruno Avenue? What did the City pay to lease the house before it was stopped? Casement windows are noisy and the wind slaps them around. I have a hard time handling them so others must have trouble also. If I were 6 feet tall I could handle them but when you are my size I can't. You need to please the property owners. The 90-foot building you are pushing (Hotel at Navy Site) will be damaged by the aircraft noise. The Airport has done a good job with a 75% reduction of low flying aircraft over her neighborhood.

- b. Terry Jackson, Interim Community Development Director and Carla Kell-Smith, Program Administrator recommended the City Council adopt resolution authorizing the City Manager to execute a contract with **G.E. Chen Construction Inc.**, for construction services for the Aircraft Noise Insulation Program, Federal Aviation Administration Grant AIP 3-06-0221-A1 – Phase 13.

**Vice Mayor Ruane** introduced the resolution for adoption with a roll call vote of all ayes.

- c. Terry Jackson, Interim Community Development Director recommended the City Council adopt resolution authorizing the City Manager to execute a **Professional Services Agreement** with C. Kell-Smith & Associates, Inc., for the Aircraft Noise Insulation Program, Federal Aviation Administration Grant AIP 3-06-0221-29 Phase 14.

**Councilmember Ibarra** said the City has not paid for any of the cost of this program. The FAA and Airport reimburse the City for all cost. The cost of the demonstration house on San Bruno Avenue and the administration cost are all covered by these grants.

**Vice Mayor Ruane** introduced the resolution for adoption with a roll call vote of all ayes.

## 8. COMMUNICATIONS:

**Vice Mayor Ruane** announced a public meeting of the Citizens Advisory Committee for the Caltrain Grade Separation and Station design scheduled for Thursday January 13, 2005, at the Belle Air School starting at 6:00 p.m. and the public is welcomed to attend.

## 9. STAFF REPORTS:

- a. Finance Director O’Leary presented an oral **mid-year financial review** through 12/31/2004, for FY 2004-05 General Fund, Special Revenue Funds, and Enterprise Funds Budgets.

**City Manager Jackson** said this report follows the 1<sup>st</sup> quarter update giving in October 2004, and provides a very detailed picture of the City’s financial results as it relates to the 2004-05 budget. She wanted to recognize the efforts of Director O’Leary and the other department heads in making this information a priority.

**Finance Director O’Leary** gave a detailed report to the City Council showing the City operations half way through the year and explained that in general all of the budgets are proceeding in accordance with the approved City Council Budgets. Director O’Leary reviewed the General Fund Budget and half way through the year we have received 50% of our revenues. The 911-user fee income will not be received and amounts to \$300,000. For the first time in three years we have exceeded our budget in Hotel Tax revenues. Total expenditures are under budget as a result of vacant positions not being filled. The Redevelopment Agency budget was also reviewed. Revenues are 10% above target and a balance sheet was provided to the Councilmembers as requested. There will not be an advance from the City to the Agency in 2004-05. Enterprise Funds are also on target. A proposed budget amendment will be brought back to the Council at the next meeting; however, there would be no net increase in expenditures. The cost of litigation is below budget. The General Plan will need an additional \$50,000 to complete the update. The County has ERAF funds in the amount of \$303,000 for a one-time revenue, which we have already received but have not applied to the General Fund.

**Councilmember Ibarra** asked what the proposed budget amendment would do to the bottom line? Director O’Leary said it would have no impact on the total expenditures.

**Mayor Franzella** explained the main effect of the budget amendment would be to more accurately reflect the expenditures taking place. He thanked Director O’Leary for the detailed report.

**b. City Manager Jackson** recommended City Council adopt resolution authorizing the City Manager to execute a contract for **Executive Recruitment** services and expenses in the amount not to exceed \$36,000.

**Vice Mayor Ruane** introduced the resolution for adoption with a roll call vote of all ayes.

**10. REPORT OF CITY ATTORNEY - RESOLUTIONS & ORDINANCES: None**

**11. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:**

**Rose Urbach of Euclid Avenue** said she wanted her questions on Aircraft Noise Insulation answered soon. Mayor Franzella replied that answers would be given. She also wanted to know why the Mayor and Council did not sing “Jingle Bells” on TV spots. Mayor Franzella replied that the City employees did this and the public would not appreciate hearing him sing.

**Robert Riechel of 7<sup>th</sup> Avenue** thanked the department of Pubic Works for their staying on top of Cupids Row and the surface drainage on the 500 block of 7<sup>th</sup> Avenue. The 7<sup>th</sup> Avenue Ditch on SFIA property still needs work. The neighbors are very happy with the Public Works department.

**Councilmember Pallas** asked Public Works Director Munns how the City held up with all the rain we have been having and how has Crestmoor Canyon been doing?

Director Munns said very well, and there have not been calls with problems. His staff has been very proactive. Crestmoor Canyon has no slides or slippage activity noted.

**Councilmember Pallas** said Director Munns and his staff has done a great job.

**Councilmember O’Connell** thanked the Beautification Task Force and Steve Firpo from San Bruno Cable TV for taking over 120 pictures of Holiday lights that were shown on channel 11 message board. She presented Steve Firpo with roses as a gift for his wife for allowing him to spend so much outside time during the holidays helping with this program.

**12. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES: None**

**13. NEW BUSINESS:**

**Councilmember Pallas** asked to place an item on the next agenda concerning legislation support by County/City Association of Governments (C/CAG) to reduce the super majority vote needed to pass bonds. With Council concurrence it will be placed on the next agenda.

**Mayor Franzella** announced that the Council would be going into closed session regarding **City Attorney’s performance evaluation**. (Gov’tCode Section 54957, Personnel matter). There will be no reportable action taken.

**14. ADJOURNMENT:** Meeting adjourned to the next regular City Council meeting of Tuesday January 25, 2005, 7:00 p.m. at the Senior Center, at 1555 Crystal Springs Road.

**Respectfully submitted for approval  
at the regular City Council Meeting  
of January 25, 2005**

**Ed Simon, City Clerk**

**Larry Franzella, Mayor**